

Disclosure of pecuniary interests and other matters



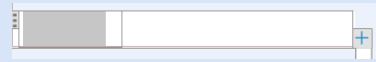
Councillors, Key management personnel and Designated persons are to use this form to make or update disclosures required under our Code of conduct and policies.

Completing this form

This version of the return is set up as a Word form.




You will need to click in each relevant field to add text or pick dates or options from drop down boxes.

Only 1 line is provided for each section initially. You can add lines by selecting the + icon that appears when you are in the last field of that row.



You will need to print and sign the form once completed.

Discloser details

Name	Melissa Lindsay
Return type	<input checked="" type="checkbox"/> Annual return for financial year 2023/24 <input type="checkbox"/> First return following election/appointment as at <input type="checkbox"/> Additional disclosure as at
Signature	 Date 1/07/2024
For help and to return this form	Returns: In person [Redacted] or Allysion.Ryder@blacktown.nsw.gov.au Queries:  Ralph.Esther@blacktown.nsw.gov.au  02 9839 6435

1 Instructions and important information

- 1.1 The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Code of Conduct and our Disclosure of pecuniary interest and related party transaction policy (our policy).
- 1.2 If this is your first return after attaining the position of Councillor or designated person, do not complete parts C, D and I. All other parts of the return should be completed with appropriate information as at the return date, that is, the date on which you attained that position.
- 1.3 If you have previously lodged a return and are disclosing a new interest that was not disclosed in the last return you lodged, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you were appointed (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
- 1.4 If you have previously lodged a return and are submitting a new return for the new financial year, you must complete all parts of the return with the appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
- 1.5 If you are completing a hard copy of this form and need additional space to complete details for any part, include the information in an attachment. Make sure the attachment is clearly identified and signed by you. If you are completing this form electronically, you can add rows to the relevant table.
- 1.6 If there are no interests or other matters of the kind required to be disclosed under a particular main heading in this form, the word 'NIL' is to be placed in an appropriate space under that heading.
- 1.7 Where sections include options, tick only 1 box.
- 1.8 This information is being collected for the purpose of complying with clause 4.9 of the Code of Conduct for Councillors, clause 4.18 of the Code of Conduct for Council staff and our policy. You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.11 for Councillors and clause 4.20 for staff, of the Code). Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the Council, the Chief Executive Officer of the OLG or the NSW Civil and Administrative Tribunal.
- 1.9 The information collected on this form will be kept by the Chief Executive Officer in a register of returns. The Chief Executive Officer is required to table all returns at a council meeting.
- 1.10 Information contained in returns made and lodged under clause 4.9 (for Councillors) & clause 4.18 (for staff) is to be made publicly available in line with the requirements of the *Government Information (Public Access) Act 2009*, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.
- 1.11 You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

2 Disclosure

A Real property

Dispositions of property are to be included at part I.

At the return date

At any time during the return period

Street address of each parcel of real property in which I had an interest

Nature of interest

South Windsor NSW 2756

Owner

B Sources of income

Occupation income

I received at any time during the return period

I reasonably expect to receive in the period commencing on the first day after the return dates and ending on the following 30 June

Description of occupation

Name and address of employer or description of office held (if applicable)

Name under which partnership conducted (if applicable)

Company
Administration Officer /
BVM Company
Secretary

Blacktown City Council, 62 Flushcombe
Road, Blacktown NSW 2148

Trust income

I received during the return period

I reasonably expect to receive in the period commencing on the first day after the return dates and ending on the following 30 June

Name and address of settlor

Name and address of trustee

Nil

Other income

I received during the return period

I reasonably expect to receive in the period commencing on the first day after the return dates and ending on the following 30 June

Description of income

Include sufficient detail to identify the period some whom, or the circumstance in which, that income was received.

Rental income

C Gifts

Description of each gift I received at any time during the return period

Name and address of donor

Nil

D Contributions to travel

Name and address of each person who made any financial or other contribution to any travel by me at any time during the return period	Date(s) of travel		Place, state and country of travel
	from	to	
Nil			

E Interests and positions in corporations

at the return date
 at any time during the return date

Name and address of each corporation in which I had an interest/held a position	Nature of interest (if any)	Description of position (if applicable)	Description of principal objects (if any) of corporation (except in the case of listed company)
Nil			

F Property developer

Were you a property developer or a close associate of a property developer on the return date?

Yes
 No

G Positions in trade unions and professional or business associations

at the return date
 at any time during the return date

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not)	Description of position held
Nil	

H Debts

At the return date
 At any time during the return period

Name and address of each person to whom I was liable to pay any debt

Nil

I Dispositions of property

Particulars of each disposition of real property by me (including the street address of the affected property) at any time during the return period as a result of which I retained, either wholly or in part, the use and benefits of the property of the right to reacquire the property at a later time.

Nil

Particulars of each disposition of property to a person by any other person under arrangements made by me, (including the street address of the affected property) being dispositions made at any time during the return period, as a result of which I obtained, either wholly or in part, the use and benefit of the property.

Nil

J Discretionary disclosures

My mother is the owner of [REDACTED] Blacktown NSW 2148

K Related party transactions

Key management personnel (includes Councillors) only. In the landscape table on the next page, particulars of each related party transaction that you, a close member of your family, or an entity related to you or a close member of your family has

- previously entered and which will continue in the next financial year
- entered, or is reasonably likely to enter in the next financial year.

Privacy notice

We are collecting this information to comply with clause 4.9 of the Code of Conduct for Councillors, clause 4.18 of the Code of Conduct for Council Staff and Section 413(3) of the *Local Government Act*. We may not be able to do so without it.

We will store the information provided on our systems or in our offices, where it will be form part of a register of returns. Information contained in the returns is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner. Information in Part K will be used in line with our Disclosures of pecuniary interest and related party disclosures policy.

You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our Privacy Management Plan sets out how you can access or correct your personal information. Please visit www.blacktown.nsw.gov.au for a copy of the plan.

Related party transactions table (part K)

Related party's details (individual's name and DOB or entity's name and ABN)	Relationship (or change in relationship) to key management personnel	Description of related party transaction	Existing or potential transaction	Value of transaction (estimated \$)
Nil			Choose an item.	\$